



Canada Border
Services Agency

Agence des services
frontaliers du Canada

Compliance Verification & Client Services
International Events and Conventions Services Program
Prairie Region, Calgary
2588-27th Street N.E.
Calgary, AB T1Y 7G1

WorldSkills Calgary
1301 16th Avenue NW
Calgary, Alberta T2M 0L4

C0293658(BCL)

February 16, 2009

Attention: Brian Pardell
Vice President Operations

Dear Mr. Pardell,

This is in response to your letter dated October 24, 2008, the CBSA International Events and Conventions Services Program (IECSP) has officially recognized your event and granted permission to import goods for this event:

WorldSkills Calgary 2009
September 1 - 7, 2009
Calgary Stampede Park
Calgary, Alberta

According to your letter, there will be close to 1000 competitors from 51 countries competing at this vocational skills competition. As well, it is anticipated that there will be over 1900 international experts, delegates, judges, team leaders and interpreters on site to run the competitions. Additionally, over 150, 000 students and the public will be attending the different venues. We have been advised that you are expecting approximately 100 exhibitors, approximately 20% will be Canadian and 80% will be non-residents. They will be importing the following goods into Canada: display booths, booth materials, product literature, promotional and clothing items. This event **is open** to the public

Goods that are imported into Canada for **display purposes** qualify for duty-free importation under the provisions of tariff item No. 9993.00.00 with full GST relief, using Special Authority Code 51. Canada Border Services Agency may require documentation on a Temporary Admission Permit, form E29B, or on an A.T.A. Carnet. *Goods for sale or consumption in Canada, which will remain in Canada, are subject to regular customs duties and taxes.* . Goods imported temporarily cannot be imported for lease, sale or further manufacturing or processing. At the time of importation, the importer must specify the use to which the goods will be put while in Canada. The goods must be exported within a reasonable time after the conclusion of the event.

Goods imported for free distribution or intended sale In Canada do not qualify for entry under tariff item 9993.00.00 and the applicable duties and taxes must paid upon importation. In addition, any goods that are imported and left behind in Canada, whether through sale or give-

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away, will require formal customs accounting documentation and any applicable duties and/or taxes will be collected at that time.

Move-in will take place on August 10, 2009 and move-out will be September 11, 2009. You have appointed North American Logistics as your "Official Customs Broker" for this event. The contact person for this event is Dan Courcy and his contact information is: Phone: (403) 851-1152 and email: dancourcy@platinum.ca.

Your request for "*Border to Show*" is authorized. This allows importers/exhibitors using the services of the assigned event broker the option to move their goods directly to the event site where the broker and/or Customs will be on-site to collect the importation documents. Those exhibitors not using the broker's service must make arrangements to self-clear the goods through the Customs importation process.

Permanent residents or citizens of the United States do not need a passport or visa to enter Canada; however they must carry proof of their citizenship. **Persons seeking admission to Canada other than citizens and permanent residents of the United States will be required to be in possession of a valid passport. Citizens of certain countries may require a visitor visa in order to enter Canada.** If you will have attendees from visa requiring countries <http://www.cic.gc.ca/english/visit/apply-who.asp>, contact the Special Events Unit of Citizenship and Immigration Canada at special.events@cic.gc.ca with the specifics of your event. They will assess the visa requirements for your event. In addition participants who are not Canadian should be in possession of a copy of this letter to facilitate their entry into Canada.

Nationals of other countries may engage in exhibiting or displaying goods without a work permit from Citizenship & Immigration providing they are not selling to the general public. Direct sales to the public at large require a work permit. Exhibitors displaying foreign-manufactured goods may sell at events that are aimed at wholesalers, retailers and institutions (not the general public). No work permit is required in this case, as long as the goods or services are not delivered at the time of sale. Exhibitors engaged in direct sales to the public, where goods are delivered at the time of sale, are considered to be entering the labour market and a work permit is required. Additional information on work permits is available on the CIC web site at <http://www.cic.gc.ca/english/>

For the information of the participants who are not residents of Canada, a rebate of the Goods and Services Tax (GST) paid on certain goods and services may be available to them. Pamphlet RC4033, *General application of GST/HST Rebates*, outlines the rebate provisions for non-resident businesses and copies may be obtained from Canadian consulate offices, duty-free shops in Canada as well as the Canada Revenue Agency web site [at www.cra-arc.gc.ca](http://www.cra-arc.gc.ca).

If you have been convicted of a criminal offense, you must contact the Canadian Embassy in your area or check the website below, to confirm requirements for entry into Canada. <http://www.cic.gc.ca/english/visit/faq-inadmissibility.asp>.

To facilitate customs procedures at the time of entry into Canada, we suggest a copy of this letter be given to each person who is importing goods for this occasion and that they be in possession of an *itemized list* of articles stating description, quantity and value for presentation to the Canada Border Services Agency officials. A copy of this letter should also accompany each shipment of goods to the event.



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A copy of this letter has been forwarded to the various applicable Canada Border Services Agency offices for their advance notification. Please do not hesitate to contact this office if you have any questions or require further assistance. You may also wish to consult the Canada Border Services agency web site at www.cbsa.gc.ca.

Sincerely,

Brenda Lawson

Brenda Lawson
Regional Conventions Coordinator
International Events & Conventions Services Programs
Prairie Region (Alberta)
Canada Border Services Agency

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cc: CBSA, Northern Alberta District
CBSA, Southern Alberta District
CBSA, Port of Kingsgate
North American Logistics Services Inc.